



Headteacher's Report to Governors 17<sup>th</sup> December 2020

Helen Mooney

**Staffing** The school is fully staffed. The following is a breakdown of Staff Absence during 2019-20

	<b>Nos Of staff</b>	<b>Special Leave No Pay</b>	<b>Special Leave With Pay</b>	<b>Sickness</b>	<b>Medical certification</b>
Head and Deputy	2	x	X	5	142
Assistant Heads	2			2	12
Teachers & UQT	5	X	6	6.5	14
Teaching Assistants & NNEBs	10	4.5	7.5	55	47
SMSAs	4	14	2	20	X
Admin Staff & Caretaker	3	X	2	2.5	18
Total	<b>26</b>	<b>18.5</b>	<b>17.5</b>	<b>91</b>	<b>233</b>

Long term absence is robustly addressed.

**The School Roll**

**The capacity for the school is 210 including nursery**

The school roll on 19<sup>th</sup> November was 81. We expect more movement in January.

We are still offering places in all year groups.

Foundation Stage 1: 25                      Year 1: 16

Foundation Stage 2: 18                      Year 2: 22

**Governors are aware that the falling roll has severe implications for our budget.**

**Attendance:**

We continue to monitor attendance and implement many positive strategies to help improvement. Attendance for statutory aged children up to March 2020 was 95.6% in line with national average. **At the end of the academic year attendance at CVI was 83.5% for statutory aged children, due to the impact of Covid 19.**

**Although we opened up to all children parents did not feel able to send their children to school. However 40% of children did attend from June 1<sup>st</sup>.**

**The attendance for children at CVI up to 4<sup>th</sup> December is 92%. The current National attendance figure is 88% for primary school.**

We continue to check persistent absentees and have arranged a visit from the Education Welfare Officer.

Attendance assembly will take place in each class during the last week of term.

Children will receive their usual reward chocolate selection box and a book.

**Finance, Buildings and Maintenance**

Draft Minutes of the finance meeting on 3<sup>rd</sup> November are attached. The cleaning contract has been agreed and awarded to our existing contractors.

**Curriculum and Personnel Committee**

Draft minutes of the 3<sup>rd</sup> November meeting are also attached.

**Term dates**

Please see **new term dates for 2021-22 agreed with KP on attached sheets**

## **Review of Standards 2020**

The review of Standards meeting took place on Friday 20<sup>th</sup> November @ 9.30 with Geraldine Chadwick, the Chair of Governors. Neil Farmer our BSP SIP and Lesley Daisley, Chair of the Finance Committee. There is a limited Review of standards report which sets out for governors where children were in March 2020. We have also explained our catch up programme in this review. It will be put on the website following our meeting on the 17<sup>th</sup> December 2020.

As per DFE instructions the data for 2019 will remain on the website as our most recent data. Our Catch up plan has been circulated to governors

## **Relationships Education Policy**

This Procedure has been followed and the policy agreed. It was due to go to governors in March 2020 but was cancelled because of the National lockdown. Governors need to ratify this policy at the meeting on the 17<sup>th</sup>

## **RE Determination**

This process was completed again this term. It had been ready to go to governors in March. We had one objection to this. We have tried to speak to the parent. He is new to the school and speaks very little English. His first language is Arabic and I will continue to endeavour to explain the meaning to him. 4 other parents spoke to me directly as they were unclear of the meaning. However once I clarified what it meant they did not make any objections.

Our Collective worship policy is included and a copy of the letter that was sent to parent.

## **Subject leader Parent Workshops**

We have not managed to arrange any workshops this term.

We have supported parents individually with Google Classroom.

We will plan some virtual workshops this half term as Parents should now be able to access Zoom session next term.

## **STAY AND LEARN**

This opportunity is suspended for the time being. We may be able to allow parents to join virtually but we have not planned this yet. I am not sure of the safety implication and GDPR rules about this. We are looking into this

## **Parent View**

There are no parent responses to parent view. However we have had a very positive response from Parents to our own survey, Veera Patel will present these results to the meeting on the 17<sup>th</sup>.

## **Healthy Schools Award and Arts Mark**

Mary Desmond will update us about our progress so far, although as you can imagine progress has been difficult this year.

## **Trips**

The children at CVI enjoy the immense cultural capital to be gained from living in one of the best cities in the world. We use the free public transport system very effectively and venture all over the capital. However in the current Pandemic we have had limited opportunities to do this. Year two were able to visit Mary Seacole's grave and Paddington Rec in the first half term. Of Possible they will visit again before the end of term

## **Visits**

We have also organised for Lucas Jet and his Circus Skills and Pearl Bador on Piano to come in and entertain the children before the holiday. These sessions are risk assessed and will take place in the hall, with opportunities to clean between each class.

## **PE Grant and Pupil Premium**

These have been updated and are on the website

### **Future of the school**

We have also continued to work with the Kilburn Park School to ensure the plans for a new build stay on track and that we continue to work towards a new Primary School in South Kilburn.

AS ALWAYS

My thanks to and the whole staff, as well as Geraldine Chadwick and the whole governing body for all their help and support this term.

My sincere good wishes to all celebrating Christmas and I wish everyone

A HAPPY NEW YEAR

Helen Mooney  
Headteacher

